

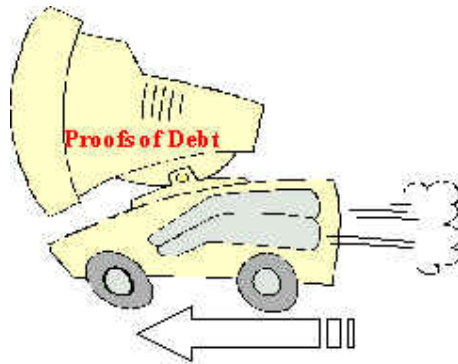
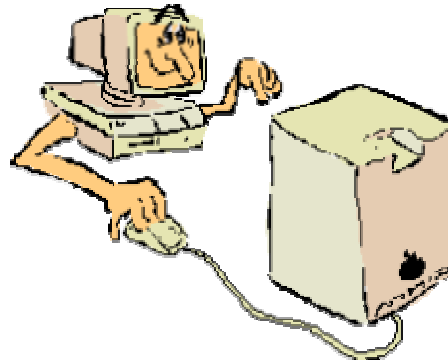
On-line Submission of Proofs of Debt

About e-filing of Proofs of Debt

ON-LINE SUBMISSION OF PROOFS OF DEBT [in Individual and Corporate Insolvency matters]

With effect from 1 August 2002, creditors may submit their claims via our Website at <http://www.ipto.gov.sg/>

The submission of each Proof of Debt via the internet is \$5/- (inclusive of GST). Payment is via cash card or credit card.



To IPTO

Supporting documents must be sent to us via fax or post within 14 days of submitting the Proof of Debt. Please quote the e-filing number and our reference number (Bankruptcy No. or Winding Up No. of the Company) when submitting the supporting documents.

This service allows creditors anywhere in the world easy access to our services in respect of individual and corporate insolvencies in Singapore through the web site with the convenience of secure on-line payments.



FAQs ON E-FILING OF PROOFS OF DEBT

1. Can Proofs of Debt be submitted manually after 1 August 2002?

Yes, Proofs of Debt can still be submitted manually after 1 August 2002.

2. What are the modes of payment for e-filing of Proofs of Debt?

Payment for e-filing of Proofs of Debt is via cash card or credit card only.

3. What is the cost of e-filing a Proof of Debt?

E-filing a Proof of Debt is cheaper at \$5/- . A Proof of Debt submitted manually costs \$8/-.

4. How many Proofs of Debt can be submitted during each session?

A maximum of 10 Proofs of Debt can be submitted during each session.

5. How will I know if IPTO has received my Proof of Debt?

Once your payment is successful, IPTO will accept your Proof of Debt. In the event your payment is unsuccessful, your Proof of Debt will be returned to you. Generally, this will happen only in cases where payment is via credit card.

6. Must supporting documents be submitted?

Yes, supporting documents for Proofs of Debt filed electronically must be submitted to us within 14 days. The supporting documents can be sent to us via fax or post and the e-filing no. and our reference no. (Bankruptcy No. or Winding Up No. of the Company) must be quoted.

7. Who can I contact for assistance?

You may e-mail us at ipto_efiling@ipto.gov.sg with your queries.